



Memorandum

Date: Thursday, June 29, 2017

To: The Honorable Mayor, Council Members

From: City of Brookhaven Communications Department

Cc: Tyra Little, Purchasing Manager

Re: City of Brookhaven Website Design, Development & Hosting

Background:

A Request for Proposal (RFP 17-130) for City of Brookhaven Website Design, Development & Hosting was released on May 11, 2017 and the submittals became due June 1, 2017. The City of Brookhaven received seventeen (17) submittals from the following vendors:

CivicLive
New Notion, LLC
Blue Key
CorePHP
Granite Sky Group
ITI Digital
CivicPlus
Qscend
Invoate
Revize
American Eagle
Open Cities
Municode/AHA Consulting
Right Point
Diversified Technologies
SDOC Publishing
EBS-4U Inc

City staff has evaluated and recommended to the Purchasing Manager, Municode/AHA Consulting as the awarded vendor for this project. The total amount for this project is \$45,000.00.

Design, Development and Implementation Phase is \$38,000.00.

Annual Hosting, Maintenance, and Customer Support \$7,000.00.

City of Brookhaven

4362 Peachtree Road, Brookhaven, GA 30319

Phone: 404-637-0500 • Fax: 404-637-0501

www.brookhavenga.gov

Recommendation:

Based on a review of the experience, responsiveness and cost as well as the fact that all references were validated, it is the recommendation of staff that the City of Brookhaven enter into a contract with the vendor Municode/AHA Consulting, pending approval by the City of Brookhaven Legal and Finance Departments.

Based upon previously allocated funding of \$10,000 toward a site redesign, and \$10,000 of unspent funds in other Communications cost centers, the recommendation to approve this contract would include the authorization of an additional \$25,000 to execute this contract.

Staff respectfully request the City Council to approve and authorize the Mayor and City Manager to execute a contract with Municode/AHA Consulting and any other documentation to affect this transaction.

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