



## MEMORANDUM

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**MEETING OF:** July 25, 2017  
**COMMITTEE:** Brookhaven City Council  
**DEPARTMENT:** Parks and Recreation Department

**ISSUE/AGENDA ITEM TITLE:**

Consideration and Approval of Resolution of the Brookhaven City Council to Contract with Pro Building Solutions and Add Additional Funding for the Georgian Hills Park Phase I

**BACKGROUND/SUMMARY:**

An Invitation to Bid (ITB) for the Georgian Hills Park Phase 1 was release on May 25, 2017, and ITB submittals became due July 11th. The City of Brookhaven received two (2) submittals from the following contractors:

	<u>Base Bid</u>
• Pro Building Systems -	\$807,404.00
• Ed Castro Landscape -	\$1,656,958.00

Based on a review of the qualifications, responsiveness and cost as well as the fact that all references were validated, it is the recommendation of staff that the City of Brookhaven enter into a contract with the contractor Pro Building Systems, pending approval by the City of Brookhaven Legal and Finance Departments.

This project had an initial FY 2017 budget estimate of \$508,058 which was included in the overall capital improvement budget for the Parks Master Plan.

As part of this project, a sewer pipe replacement is included in the base bid and is valued at \$40,000.00. The cost for this portion of the project will be paid out of the Stormwater Fund.

As part of this project, the Public Works department requested that the City get pricing on Add-Alternate #2 which is a \$413,714.24 ROW/Sidewalk Improvement along Clairmont Road. The cost of this Add-Alternate has not been appropriated and is eligible to be paid for from HOST funds.

In order to complete this project, an appropriation from the HOST fund is advised.

FY 2017 Parks Capital Budget:	\$508,058	
Required Transfer from Stormwater fund	\$ 40,000	
Required Appropriation from HOST	<u>\$259,346</u>	
Cost of Contract without additions		\$ 807,404
 Add Alternate #2	 <u>\$413,714.24</u>	

Total Cost of Contract \$1,221,118.24

Staff respectfully requests the City Council to appropriate HOST fund balance in the amount \$659,346 and appropriate and approve a transfer from the Stormwater fund in the amount of \$40,000 in order to initiate this project. Staff also requests that the Council authorize the Finance department to make any budget and accounting changes necessary to comply with this additional appropriation.

**STAFF RECOMMENDATION:**

Finally, Staff respectfully requests that the City Council consider and approve the execution of a contract between the City of Brookhaven and Pro Building Solutions in the amount of \$1,221,118.24.

**ATTACHMENTS:**

- Pro Building Systems Inc. Contract Georgian Hills Phase 1 (PDF)
- Georgian Hills Phase 1 Bid Summary (PDF)
- Georgian Hills Add Alt 2 ROW Planting & Irrigation (PDF)

**STATE OF GEORGIA  
COUNTY OF DEKALB  
CITY OF BROOKHAVEN**

**RES-2017-04-XX**

**A RESOLUTION OF THE BROOKHAVEN CITY COUNCIL TO CONTRACT WITH  
PRO BUILDING SOLUTIONS AND ADD ADDITIONAL FUNDING  
FOR THE GEORGIAN HILLS PARK PHASE 1**

**WHEREAS**, the City of Brookhaven, Georgia (hereinafter, the “City”) was duly incorporated on December 17, 2012; and

**WHEREAS**, the City of Brookhaven wishes to contract with Pro Building Solutions to execute the construction of Georgian Hills Park Phase 1 in the amount of \$1,221,118.24; and

**WHEREAS**, additional funding is necessary to execute construction of Georgian Hills Park Phase 1; and

**WHEREAS**, the City Council authorizes the Finance Director to appropriate HOST funds and amend the FY 2017 annual budget in the amount of \$673,855.24 for this contract.

**NOW, THEREFORE BE IT RESOLVED**, the proper City officials will execute the contract with Pro Building Solutions and that the Finance Director will amend the FY 2017 adopted budget by the amount of \$673,855.24 and perform any other accounting entries as necessary.

Should any section of this resolution be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of the resolution as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

This resolution shall be effective immediately upon its adoption.

**SO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROOKHAVEN, THIS 25<sup>th</sup> DAY OF JULY, 2017.**

Approved by:

\_\_\_\_\_  
John A. Ernst, Jr., Mayor

Attest: \_\_\_\_\_  
Susan Hiott, City Clerk

{ City Seal }

Approved as to form:

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Christopher D. Balch, City Attorney